

Date: 12 October 2015



**District Council**

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Dear Councillor K Beaty

**Leader Portfolio Holder Meeting Agenda - 20 October 2015**

A meeting is to be held with Officers at 1.00 pm, on Tuesday, 20 October 2015, in the Chief Executive's Office - Town Hall to consider the following matters:

**1 Declarations of Interest**

To receive declarations of the existence and nature of any private interests, both disclosable pecuniary interests and any other registrable interests, in any matter to be considered or being considered.

**2 Leader Portfolio Plan 2015-2016 (Pages 3 - 8)**

To consider report CE9/15 of the Chief Executive which is attached and which sets out the key objectives and targets for 2015-16.

RECOMMENDATION: that the Portfolio Plan is approved.

Yours sincerely

P G Foote  
Director of Corporate and Legal Services

Democratic Services Contact: Lauren Rushen

Encs

**For Attention**

Portfolio Holder – Councillor K Beaty

**For Information by Email to: - All remaining Members of the Council**